

KNOWLEDGE
IS POWER
TRAINING PROGRAMS FOR LIFE

POWER NOTICES AND PAPERWORK

WHAT? HOW? WHEN?
WHO? WHERE? WHO?
WHEN? WHY? WHAT?
WHY? WHERE? HOW?
HOW? WHAT? WHO?
WHERE?
WHO? WHERE? WHO? WHY? HOW?
WHAT? HOW? WHERE?
WHO? WHY? HOW?
WHERE? WHEN?
WHAT? WHEN?
WHERE? WHO?
HOW? WHAT?
WHO? WHERE?
WHY? WHAT? HOW?
HOW? WHO? WHEN?
WHAT? WHERE?
WHY? WHEN? WHAT?
WHERE? WHO? WHY? HOW?
HOW? WHERE?
WHAT? WHY?
WHEN? WHO? WHAT?
WHERE? WHAT? HOW?
WHO? WHY? WHERE?
WHAT? WHEN?

WHERE?
WHO? WHAT?
WHERE? WHY?
HOW? WHEN?
WHAT? WHO? WHEN?
WHY? WHERE?
WHEN? HOW?
HOW? WHERE? WHO? WHAT?
WHY? WHAT? WHEN?
WHERE? HOW?
WHAT?
WHEN? WHO?
WHERE?



COURSE CONTENT

POWER NOTICES AND PAPERWORK

1. What are Notices and Affidavits.
2. Why should I send a Notice and or an Affidavit, and when.
3. How to appropriately respond to a Notice or an Affidavit served on you, and when.
5. How to write effective and powerful written commercial communication.
6. The proper protocol for the layout of a (legal) letter.
8. The correct way to Record your written communication, including Special Delivery Services.
10. How to keep control of the responses you might receive.
11. Understanding fully the process and controlling your mindset.



COURSE CONTENT

POWER NOTICES AND PAPERWORK

CLASSROOM COURSE **£60**

A half day training course, with the maximum number of attendees being 50 students.

The course is held in a classroom environment, refreshments will be provided, but are not inclusive of the price.

ONLINE COURSE **£40**

A half day training course, with the maximum number of attendees being 100 students.

The online course is held using Zoom, with a manageable number of course attendees.

OPEN YOUR EYES, AND THEN OPEN YOUR EYES AGAIN

TERRY PRATCHETT



BELIEVE

WWW.AWARENESS.FOUNDATION

AWARENESSFOUNDATION@PROTONMAIL.COM